

IRWIN ARC
SWEET POTATO FESTIVAL APPLICATION
OCTOBER 25, 2025



Hello Vendors,

The Georgia Sweet Potato Festival will be held on Saturday, October 25th, 2025. We are so excited you would like to participate in our festival this year! The arts & crafts will be held at the old Irwin County Elementary School located on Highway 32 (or West 4th Street), two blocks west of town.

Information regarding the show is listed below. Again, we are so glad you are joining us this year. If we can be of any assistance, please give us a call at (229) 468-9494 ext 2002 or ext 2013 or email at irwinarc2019@gmail.com. Email is the **preferred method** of contact due to the availability of committee members.

VENDOR SET-UP

Vendors may get their space number on Friday, October 24th, **after 12:00 p.m.** from festival volunteers that will be at the festival location. You must set up your booth on Friday, there will be security available overnight. **All vendors must be set up by 8:00 p.m. on Friday evening, October 24th.**

ON THE DAY OF THE FESTIVAL (OCT 25TH), ALL VENDORS NEED TO BE IN THEIR ASSIGNED SPACE READY TO GO BY 8:00 A.M. THE ARTS & CRAFTS SHOW LASTS UNTIL 5:00 P.M. ON OCT 25TH. WE ASK THAT VENDORS DO NOT BREAK DOWN THEIR BOOTH/SPACE UNTIL 5:00 P.M.

****Deadline for FOOD applications is October 1st, 2025. Deadline for Arts & Crafts is October 15th, 2025. NO EXCEPTIONS!**

Vendors need to keep the following items in mind:

- **Committee members will meet to determine application acceptance.** An email will be sent by a committee member stating whether you are or you are not accepted.
- Food vendors and Ride on Exhibitors must submit proof of liability insurance. The health department will do inspections on the day of the festival.
- It is the responsibility of **ALL VENDORS** to collect and pay sales taxes.
- The vendors must supply their own tables, tents and electrical cords.
- Please keep in mind any tents or trailer hitches **must fall within the purchased space.** If it does not fit within the space you have purchased, an additional booth space must be purchased and placed where space is available.
- For anyone selling merchandise out of a trailer, we must know many side(s) you will be operating out of and what side the hitch is on. This is especially important for food vendors.
- There will be no refunds once an application is accepted and in cases of inclement weather.

- We try to the best of our ability to limit the number of vendors doing the same items. Items of poor taste will not be allowed.
- If any special accommodation is needed, this must be listed on the application.
- Please keep in mind that all committee members are volunteers. This Arts & Crafts fundraiser is to assist mentally & physically disabled individuals. We have limited space and can't fulfill everyone's wishes. We work on a first come, first serve basis but we will try to accommodate special needs. If there are any problems the day of the festival, please see a committee member.

**KEEP THIS SHEET FOR YOUR
INFORMATION!**

Application must be fully completed, or your application could be rejected. Payments can be mailed to P.O. Box 614 Ocilla, Ga 31774 or dropped off at 611 Lax Hwy Ocilla Ga 31774. Application Deadline for **FOOD** is October 1st, 2025, and **Arts & Crafts** is October 15th, 2025. **NO EXCEPTIONS!!!!**

Please print clearly.

Business Name	
Contact Name	
Address	
City/State/Zip	
Phone/Cell/Fax Number	
E-mail Address	

Type of vendor (Please circle one)

Handcrafted/Engraved Food Resale Handcrafted/Resale Ride on Exhibitor

Must list in detail all items you will be selling. (If more room is needed, please attach a sheet with additional information)

Do you have special requirements for the location of your spot due to a disability? Yes No
 Will you have to work out of a truck/van during the festival? Yes No
 Will you be operating out of a tent? If yes, please give the size. Yes No
 Please list any other special needs: _____

Booth prices are as follows and checks should be made to Irwin ARC & sent to PO Box 614 Ocilla, GA 31774

12 x 12 booths	\$105.00	12 x 12 booths with electricity	\$130.00
Ride on Exhibitors 15 x 12 booth	\$125.00	Ride on Exhibitors with electricity	\$150.00
Food Vendors 15 x 12 booth	\$135.00	Food Vendors with electricity	\$165 .00

Food vendors must be in the food area and pay food booth prices. All food vendors & ride on exhibitors **must submit proof of insurance** with their applications. Applications must be completely filled out to be considered for acceptance.

Please specify the number of spaces you will need for the festival_ Trailer hitches, tents, etc. **must fit within space.**

Will you need electricity? Yes No

(Electricity is limited. We encourage quiet generators. Anyone caught Using electricity without paying for it will be asked to leave.)

Will you need water? Yes No

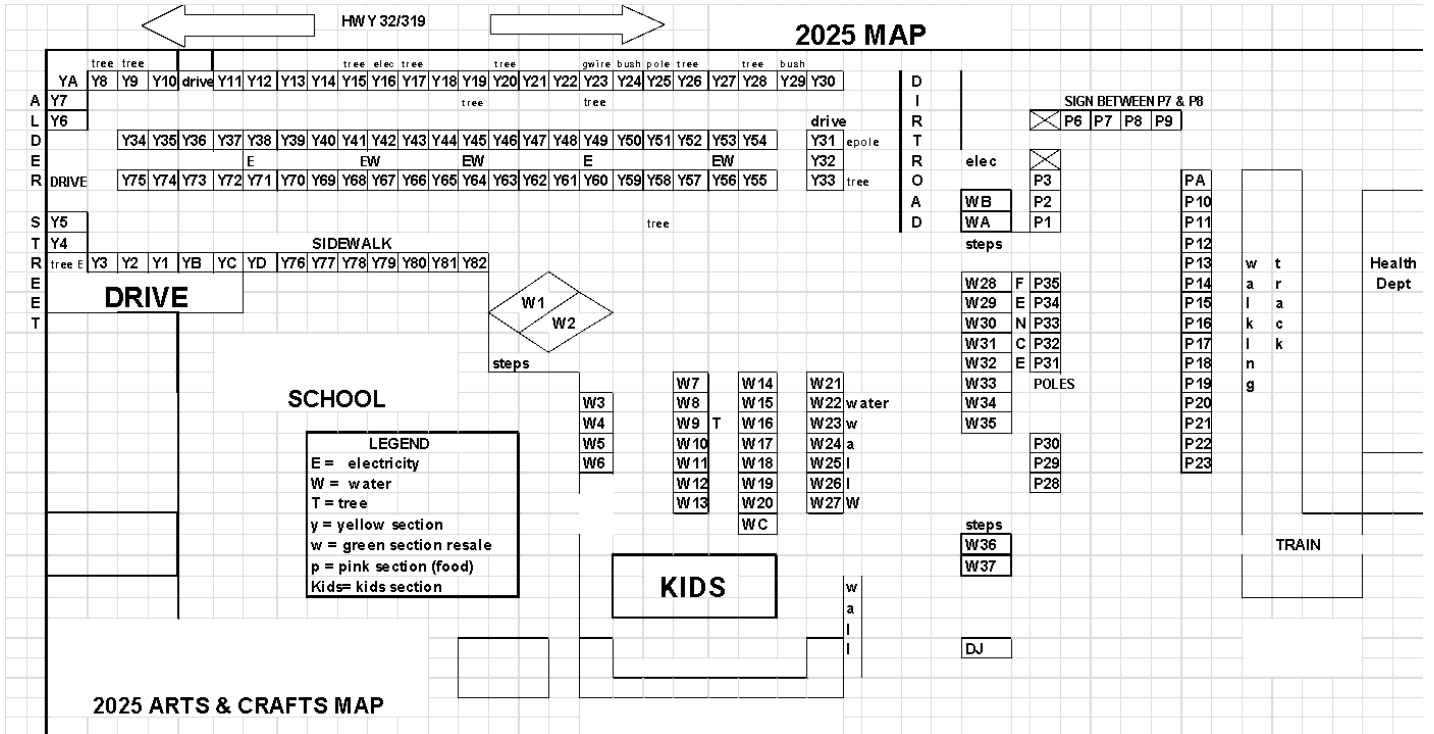
The following is a tentative map for this year's festival. Due to the possibility of there being changes in the grounds where the festival is held, there is no guarantee the map will be the same. Please list three spaces that you would prefer to have. Please keep in mind that we try to fulfill your requests, but we can't grant every request.

Y1-Y82 Handcrafted items, informational booths

W1-W37 Resale or combination of items

P1-P35 Food

KIDS Kids



For Festival Committee Use

- Received
- # of Spaces
- Vendor Type
- Amount Paid
- Check/Money Order #
- Electricity
- Water
- Special Needs

