



Job Description

Job Title: Production Operator
Reports To: Supervisor (incumbent's name)
Department:
Location: Tifton or Ocilla
Prepared by: Organization and Talent
Approved By:
Date:

Summary: The function of the Production Operator is to follow a specification or batch sheet to blend and mix raw materials into a final product. They must also be able to serve in any position in production.

Core Duties and Responsibilities: (Other duties may be assigned)

- Blend and mix raw materials into a final product.
- Review specification sheet to ensure all raw materials are available and ready for use.
- Prepare documentation to support use of raw materials.
- Prepare pallet tickets for finished product.
- Operate any machine in production area.
- Report any damaged material, complete proper paperwork, and follow through with cleanup.
- Follow our QMS processes to ensure meeting our customer needs and that our products comply with all requirements.
- Other duties as assigned by supervisor or manager.

Qualifications:

- Must be able to read and write English
- Must have basic math skills to include adding, subtracting, multiplying and dividing
- Must be able to convert US standards to metrics
- Must be able to wear a respirator
- Must be forklift certifiable
- Must be a team player
- Must be able to work overtime when required, including weekends and holidays



- Must be able to work in a high volume/high speed environment

Minimum Education/experience:

High School Diploma or GED with 1 – 2 years related experience.

Physical Demands:

- Must be able to stand up to 12 hours per day
- Must be able to lift/move up to 55 pounds continuously
- Must be able to work at heights up to 12 feet, climbing stairs up to 4 stories.
- Must be able to climb, bend and stoop
- Must be able to see and hear.

Work Environment:

Plant environment

Frequent exposure to elements such as odor, noise, dust, heat, cold or chemicals.

Will be required to perform other duties as requested, directed or assigned.