

Quality Control Lab Technician

Job Description

The Quality Control Lab Technician position will consist of supporting manufacturing operations by providing routine laboratory operations through routine analysis and organization in a QC/QA environment.

Core Duties and Responsibilities: (Other duties may be assigned)

Maintain a clean, tidy and, above all, safe work environment, including cleaning laboratory equipment and washing lab glassware.

Inspect and accept samples, maintaining sample records and coordinating various analyses among multiple employees.

Determine chemical and physical characteristics or composition per prescribed standards and methods.

Set up, operate and perform maintenance on laboratory equipment as required.

Analyze data, and perform calculations, as needed, to provide adjustment information for plant operations to ensure product compliance.

Determine sample conformity and take appropriate actions as needed.

Maintain a database of all sample results, which includes maintaining multiple lab records, lab books and spreadsheets.

Use required personal protective equipment and demonstrate safe chemical handling.

Aid other lab employees in the training of other newly arrived technicians.

Inventory supplies and consumables.

Other duties as assigned by the Laboratory Manager.

Qualifications:

Able to read and follow written directions

Willingness to learn new tasks.

Good basic math skills.

Attention to detail with the ability to organize and multi-task.

Able to work across all shifts and all locations

High level of organization both in the lab and work style

Ability to follow oral and written instructions.

Ability to use spreadsheet programs to organize and analyze data and to create graphs of laboratory results

Hands on; reasonably skilled with basic tools

Ability to work well in a collaborative environment with minimal supervision

Ability to establish and maintain cooperative working relationships.

Positive professional attitude; optimistic

Excellent communication skills, both written and oral

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Minimum Education/experience:

High school graduate, preferably with one year of Chemistry. Associates degree in science preferred.

Physical Demands:

Lift and move up to 30 lbs. to shoulder height.

Regularly required to stand and sit

Must be able to see and hear

Must be able to climb stairs

Job Type: Full-time